

Consortia CTE Administrator Responsibilities

Starting with the FY2021 Perkins Budget

- Completing CTE-CLNA
- Completing local application
- Coordinating budget requests
- Coordinating data entry
- Hosting one in-person consortia meeting each school year
- Hosting one professional development session for member districts each school year
- Completing one in-person visit to each consortium member each school year
- Providing access to at least six career clusters to member districts within the consortium
- Coordinating long term planning for the consortium which addresses the next four years
- Developing policies and procedures for consortium operations (e.g. inventory policies, budget request procedures, data collection procedures)
- Participating in monitoring and technical assistance visits with DCTE